

## TRANSPORT INFRASTRUCTURE AND REGIONAL SERVICES: DURBAN REGION

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### **MINUTES OF SITE MEETING HELD AT CC METRO BOARDROOM ON 18 JULY 2024 AT 10H00**

#### **1. ATTENDANCE REGISTER**

Attendance registers were circulated amongst all contractors who were present by SCM staff from Cost Centre Metro and Regional Office at 08:30, under the restriction rule that only one representative for each company is allowed to sign attendance register. Two hundred and eighty four company representatives attended site meeting.

#### **2. OPENING & WELCOME**

The meeting was officially opened at 10H00 by Ms Slindile Zibane. She introduced herself, SCM staff and Technical staff and welcomed everyone present.

#### **3. DISCUSSION POINTS**

The following bid was advertised under Cost Centre eThekweni Metro within the Durban Region: CONTRACT NO. ZNB02403/00000/00/MET/INF/24/T: BETTERMENT & REGRAVELLING ON LOCAL ROAD L640 FROM KM 0.00 TO KM 3.46 IN THE ETHEKWINI METRO UNDER DURBAN REGION. CIDB GRADE 3CE OR HIGHER

Ms Slindile Zibane informed contractors that closing date for the bid is 08 August 2024 at no.4 Aubrey Road, West Mead. She touched on terms and conditions of the document such as the permitted colour of ink to be used which is eligible black ink, no Tippex. She then went through the bid document in respect of SCM and advised contractors to read through.

- T3 – is the Document Checklist to assist Tenderers
- T4 – Details of the Bid Appeals Tribunal – she informed contractors that appeals should be lodged within five working days from the date of publication of bid results
- T7 to T13 – Tender Data – Each Tenderer must familiarise oneself with the content of this section, and in particular from – C2.1 onwards
- T14 – Returnable Schedules
- T18 – Standard Bidding Document – SBD 1 – Part A and T20, Part B – Terms and Conditions
- T21 – SBD 4 – Bidder's Disclosure – tenders to declare conflict of interests
- T26 – SBD 6.1 – Preference Points
- T27 – Specific Goals page must be read in conjunction with T47
- T30 – B-BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES – CIDB Document for Construction – tenderers were advised to fill and return this form with Commissioner of Oaths's signature
- T42 to T43 – BIDDERS HEALTH AND SAFETY DECLARATION – tenders were advised to read instruction carefully while filling this part of the document.

After finishing her part, Slindile Zibane handed over the meeting to Mr Clive Naidoo to discuss the give contractors clarity on T41 – TENDERER'S DECLARATION WITH RESPECT TO PARTICIPATION IN JOB CREATION USING LOCAL LABOUR.

Clive thoroughly explained this part, he asked them to pay attention on the local labour percentage that it must not be lower than the Departmental and that the duration is three months which is 66 days and also advised them of the current labour rate which is R47.89.

#### 4. ADDENDUM

Mr Sifundo Shangase informed contractors that addendum regarding correction of an error occurred on page T25 – GENERAL CONDITIONS – 90/10 Instead of 80/20, will be published on website (where tender was advertised) and he advised them to print and attach it on the document.

#### 5. QUESTIONS

No questions were asked. The meeting was adjourned at 10:25 am

#### 6. SIGNING OF SBD3/ SITE INSPECTION CERTIFICATE

Site inspection certificates/ SBD 3 for all contractors who were present was signed by Ms Nonduduzo Yeni, Ms Celiwe Khanyi, Ms Lungi Mbeje, Mrs Nomvuyo Sithole, Mr Sifundo Shangase, Mr Thando Phakathi and Mr Thembela Zondi with the assistance of SCM staff.

End of the report.

Author: Ms H.B. Mtolo


Confirmed by:

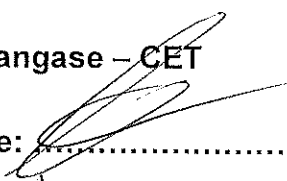
SCM

Technical

Ms S. Zibane – SAO

Mr S. Shangase – CET

Signature:  .....

Signature:  .....

Date: 2024. 07. 18 .....

Date: 18/07/2024 .....